



Council of Representatives Meeting

Adopted Minutes

March 26, 2020, 3-5 p.m.

Meeting in Zoom

Join URL: https://cccconfer.zoom.us/j/296598529

Table with 3 columns and 8 rows listing various departments and their representatives. Columns include Fine Arts, Languages & Communications, Library/Learning Resources, Biological Sciences, Counseling, Kinesiology, Health Sciences & Athletics, Student Development & Success/ESL, Nursing/Allied Health, Performing Arts, Social Sciences, Business Education, DSPS, WEXP/PEDS/PDS, Student Life and Leadership, Applied Behavioral Sciences, Engineering & Technology, Mathematics, Physical Sciences, and English, Non-Voting Members.

- 1. Approval of agenda
Motion to approve made by D. Stakes, seconded by M Davis. Motion approved unanimously.
2. Approval of minutes.
Motion to approve the all member meeting minutes from 12-5-19 made by R. Finger, seconded by D. Stakes. Motion approved unanimously.
3. COVID-19 MOU and related issues--(Baxley and Stakes)
Faculty have been instructed that no face to face contact with students can occur without prior approval from the faculty member's dean.

CCFT negotiated an MOU that protects faculty pay in the event that your class can not be converted to an on-line format and has to be cancelled. If your evaluation is not finished then it is on hold. If some components are completed it is at the discretion of the faculty member to continue. Faculty who don't finish evaluations this Spring will do them next spring, and the three year cycle will begin again at that point.

CCFT obtained additional funding from the District for DE support. The pay will be hourly. A recruitment email should be coming out soon. We are anticipating that we will be on-line for the rest of the semester except for very specific things. We need to

discuss with the District how work toward teaching on-line this semester can count for certification to teach on-line.

- Faculty cannot meet face-to-face with students
- Faculty pay, both FT and PT, even if they cannot conduct classes
- Evaluations can be paused
- Request for funding for additional DE support
- Compensation for transition to online modality?
- More questions on Cuesta and COVID?

4. More negotiations updates (Baxley)

We are working on a Senate MOU for reassigned time. We are meeting with the District via Zoom tomorrow. We may need to put off some negotiations until the fall.

5. Revision of student evaluation questions (Hoffman)

The revisions that were sent via email were developed by the Joint CCFT/Union Student Evaluations Task Force. The main intent was to align the student questions with the questions on the peer evaluation form. Some questions that are on the peer form are not directly correlated with questions on the student form but we did add some questions to the student form that weren't originally on there because student input seemed appropriate.

We also added the references to the appropriate questions on the student evaluation form to make it easier for evaluators to know what to look at. Numbering of questions was also aligned.

Motion to approve the revisions as provided by the Task Force made by D. Stakes, seconded by T. Rector. Motion approved unanimously.

6. EB reassign time distribution—(Stakes)

The E.B. is proposing the following officer release time for next year (the District pays for 1.8 FTE and the proposal is for 2.0 FTE):

President: 60%

Vice President: 20%

Lead Negotiator: 20%

Treasurer: 40%

Secretary (with additional duty of communications chair): 20%

Grievance Officer: 40%

Motion to accept the reassigned time distribution made by G. Baxley, seconded by M. Davis. Motion approved unanimously.

Motion to approve the additional duty of communications chair for the CCFT Secretary made by J. Hoffman, seconded by E. Lobo. Motion approved unanimously.

7. VP and Treasurer election update—(Hoffman)

Nominations are due to an Elections Committee member by Friday, April 03, 2020.

There is a CFT webinar tomorrow (4:30 to 6:30 pm) on how to conduct on-line elections

for officers due to the fact that most union constitutions require physical polling sites. CCFT Secretary will attend.

8. Treasurer update (Lobo)

Balances are good; no large outstanding bills pending. We have plenty of money for travel if we are still allowed to do so this summer.

9. Grievance update (Patchell)

A faculty member was put on administrative leave for meeting face to face with students after being told not to do so. If you feel your class cannot be taught on-line then you need to have a conversation with your chair and dean.

10. Division concerns?

Compensation for extra work by faculty to transition courses on-line was discussed.

11. State Legislative Report (Stakes)

Both houses are on recess until April 13. There will be a mid-May budget revision. We (districts) should all be on "hold harmless". A bill to allow part-time faculty to teach up to an 80% load is moving to the State Senate. The fate of the On-line Community College (Calbright) was discussed. CFT is in favor of disbanding it.

The legislature is trying to modify the new funding formula. Most people wanted to get rid of a performance based component but that is one area where Cuesta does well. If they get rid of that we will be in more of a deficit, but closer to basic aid. The chancellor wants to hold on to the new funding formula.

Next COR Meeting: 4/23