



Executive Board

Approved Minutes

**February 5, 2015, 3:00 – 5:00 p.m.
Room 5402 SLO campus and Polycom to N3213**

Present: Tom Patchell, Mark Tomes Debra Stakes

Absent: none

Guests: Tony Rector Cavagnaro

The meeting was called to order at 3:04 by Debra Stakes

1. Vote on Tony Rector Cavagnaro for VP position for this semester

The Executive Board voted unanimously to nominate to the Council Tony Rector Cavagnaro for interim Vice-President for Spring 2015. His release time will be set to 20%. He will continue as a member of the CCFT negotiations team. The motion was made by Stakes, seconded by Patchell and approved unanimously

The nomination will need to go to the Council of Representatives for a vote. It was requested that this vote be conducted by an email poll of the Council Members to expedite the appointment. Tom Patchell will send an email to poll Council Reps next week.

2. Approval of December 18, 2014 Member Meeting Minutes (5 minutes)

Minutes not available; pending edits by Stakes. This will be sent to EB and then to Council

3. Senate Update (Kevin) (15 minutes)

Senate met on 23 January. Passed 3 proposals that summarize concerns of Senate regarding the Dec 2 TA: Determination of Course Caps; Reference to Course Outline of Record in CBA; lack of operational clarity in 5.8. Kevin and Debra have met and jointly appointed four faculty to the Workload Committee: Greg Baxley, Brent LaMon, Cherie Moore, Ruth Biering. Kevin and Debra will meet with V.P Wulff on Friday Feb 6 to discuss the Workload Committee.

Faculty retreat has 32 people already signed up to attend. Unfortunately this weekend conflicts with CFT annual convention.

4. Treasurer report

Bank Balances same as reported for 28 January Council Meeting:

CCFT General \$61,953.77

COPE \$2913.50 (\$2113.00 BOT, \$800.50 Other)

AFT COPE \$100.00

a. Contribution to Tri-Counties Trades Council fundraiser

The Tri-Counties Trades Council is hosting a fundraiser on March 21 (same weekend as faculty retreat and the CFT convention. Stakes has not found anyone interested in either participating in the golf tournament or the banquet. It was decided unanimously that CCFT would make a donation of \$300 if the funds go to their general account and only \$100 if the funds go into a political action account, since our COPE funds are more restricted.

b. Travel for Leadership Conference

Stakes is the only EB member that will attend the Leadership conference on February 11-12. It was agreed unanimously to approve a budget of up to \$400 for this trip.

c. Travel for CFT Convention

It was agreed unanimously that we would provide compensation for all reasonable expenses for up to 6 delegates to attend the convention. Reasonable expenses would include travel costs, registration, hotel, parking, meals, etc. Stakes will email the membership to ask people to submit their names as delegates.

d. Donation to FACCC breakfast

A request was made by Allison Merzon to contribute to the annual FACCC breakfast. Since this is a campaign contribution, it must come from our COPE account. A motion was made by Tomes and seconded by Patchell to contribute \$100 from the COPE account to the FACCC breakfast. The motion passed unanimously.

5. Results of Ratification Vote

The ratification vote was approved by a small margin of 79 yes votes and 77 no votes. Some logistical issues surrounding this vote were discussed at the previous Council of Representatives meeting. These included the fact that the ballot was printed on the back on the instructions, thus some people sealed their ballot in the small envelope and then had to figure out what to do next to submit their ballots. The EB discussed some examples of what was done, including contacting the election committee. It is recommended to the Election Committee that the ballot be on a separate page to minimize further the possibility of voter confusion. There were also some questions about the member list used to generate the ballot mailing labels. In response to this, the EB agreed on a new policy based upon when payroll notifies the Secretary of current payroll deductions:

This is the EB clarification of how the CCFT Constitution will be interpreted regarding current members. The Treasurer is responsible for maintaining the membership lists at all times. Membership is continued over breaks such as winter and summer and extends from month to month, based on deduction of CCFT dues from the most recent paycheck. The member list will be updated monthly at the end of the month upon the receipt of the payroll deduction list from Payroll. This is when new members are added to the official membership list and non-paying former members are dropped. The membership list does not change in the middle of the month unless the Treasurer receives a written request from a member to resign from the Union, at which time the resignation becomes effective immediately (as per the CCFT Constitution). A motion to approve this clarification of policy was made by Stakes with a second by Tomes and a unanimous vote of the Executive Board.

The BOT approved the Dec 2 TA, as part of the Consent Agenda, on February 4, with no comments from the Board in open session. Strategies for responding to threatening emails surrounding the outcome of the vote were discussed.

6. Implementation of the Dec 2 TA (Debra)

Kevin and Debra will meet with Deb Wulff on Friday at 3:30 and the Workload committee will be convened after that. The membership of the Workload committee was discussed under the Senate report. There was extensive discussion within the Executive Board.

Timeline for salary adjustment is being tracked with HR and Payroll. According to Melissa Richerson the 2% increase will require programming the changes into Banner and generating new

salary schedules for faculty. At the February 4 BOT meeting she suggested that the revised salary schedules would need to go to the March 4 BOT meeting with the earliest implementation for the March payroll.

7. Spring membership drive update (Tony)

If Tony Rector-Cavagnaro is confirmed as CCFT VP then he will take on the planning for the membership drive. Stakes has provided him with lists of non-members and a potential enrollment letter.

8. Articles to sunshine in March (Debra)

There was a brief discussion of which articles to sunshine in March and what the negotiation strategy should be. This will include Article 4, Article 5 and Article 7. We need to add a 3rd member to the negotiations team. Stakes will follow up on a couple of suggested people.

9. Grievances (Tom)

The Grievance Officer has seen an increase in the number of issues. Disciplinary/investigatory issues for two faculty members were addressed with the Dean involved. One is completely resolved to our satisfaction and the other still has pending items to be followed up with Counsel.

The meeting was adjourned at 5:05 p.m.

Follow-up:

1. Next EB meeting at 3 pm on February 19 Room 5403; no polycom
2. Next CoR Meeting: February 26 at 3 pm in 3219 SLO ; polycom to N3114