



Executive Board

Approved Minutes

**February 19, 2015, 3:00 – 5:00 p.m.
Room 6218 SLO campus No polycom**

Present: Tom Patchell, Debra Stakes

Absent: none

Guests: Tony Rector Cavagnaro (subsequently voted onto EB)

The meeting was called to order at 3:04 by Debra Stakes

1. Review Council Vote on Tony Rector Cavagnaro for VP position for this semester

The Council of Representatives was polled and the final vote was over 13 votes in favor. Tom will follow up with the exact vote count. This appointment was approved by the EB (Stakes moved; Tom seconded, and the vote was unanimous).

2. Approval of Feb 5, 2014 EB Meeting Minutes

Minutes were approved with the edits sent via email from Mark Tomes. Stakes moved, Tony seconded and the vote was unanimous.

3. Senate Update None

4. Treasury report- submitted via email

Bank Balances

CCFT Treasure - \$58,395.59

CCFT Cope - \$3,180.50 (BOT - \$2,291.00)

AFT COPE Transmittal account--\$100.

Travel for CFT Convention was approved for two delegates.

A request was made to support the Democrats fundraiser “Dining with the Stars”. The EB decided to wait to hear if CFT will sponsor a table like they did last year.

5. Approve Delegates to CFT Convention in March

Tony Rector Cavagnaro and Debra Stakes were approved as CCFT delegates to the CFT State Convention.

- 6 Update on Implementation of TA (Debra)

The workload committee includes the VPAA and all three Deans. Faculty appointments made by Stakes and Bontenbal include Greg Baxley, Brent LaMon, Cherie Moore and Ruth Biering. Biering asked to remove herself after the first meeting.

The timeline for the salary adjustments were discussed. Stakes will meet with HR for more information.

7. Spring membership drive update and discussion (Tony)

Tony will speak with Shannon Wilson about membership and outreach ideas.

The EB needs to send multiple reminders to membership about the membership meeting on March 26. The specifics of the agenda will be discussed at the next EB meeting.

8. Articles to sunshine in March (Debra)

The EB reviewed articles to sunshine at the March 4 Board meeting. Motion to approve was made by Tony with a second by Tom. The resulting vote is unanimous. Julie Hoffman will remain on the negotiations team.

9. Grievance update: (Tom)

Tom is struggling to figure out his loading for next fall. He needs to have 45% release time from CCFT to avoid teaching another composition/writing course. Tony moved to approve this increase in release time and Debra seconded. The final vote was unanimous.

Tom helped a faculty member write a report that went into his file. This was one of two ongoing investigations. One Grievance has been resolved.

Meeting adjourned at 5:05 pm.

Follow-up:

1. Next EB meeting at 3 pm on March 5 Room 5402; Polycom N3213
2. Next CoR Meeting: March 26 at 3 pm in 3219 SLO ; polycom to N3114