



**Executive Board**

**Approved Minutes**

**March 5, 2015, 3:00 – 5:00 p.m.  
Room 6218 SLO campus No polycom**

**Present: Tom Patchell, Mark Tomes, Debra Stakes, Tony Rector Cavagnaro**

**Absent: none**

**Guests: Kevin Bontenbal**

**The meeting was called to order at 3:10 by Debra Stakes**

1. Approval of Feb 19, 2014 EB Meeting Minutes

The minutes of the previous meeting were approved with numerous edits. Tony moved and Tom seconded approval of the revised minutes. The approval was unanimous.

2. Senate Update

Kevin Bontenbal provided an update of Senate activities. He reported that three faculty were awarded tenure at the Board meeting on March 4—Katie Neidhardt, Roland Finger, and Bill Demarest. Congratulations to our new tenured faculty colleagues.

Three Deans will be evaluated this semester (Ralston, Curtis, and Escobedo). Faculty in their clusters should expect to see the Evaluation forms around spring break.

The Division Chair job description and application process needs to be updated. The process was discussed as 1) Chairs meet to discuss job description; 2) Updated description goes to Senate and Council; 3) Comments and updates go to EB for approval by May 21.

3. Treasury report

Bank Balances are as follows: General treasury is \$58,195.59; the COPE account is \$3180.50 with \$2,291 set aside for the BOT election; \$100 in the AFT COPE account.

Stakes made a motion to sponsor two people to attend “Democrats Dining with the Stars” fundraiser at the lowest sponsorship level with two tickets for dinner. This was seconded by Mark Tomes and voted in unanimously. Mark will write a check and Debra will continue to seek support from CFT.

6 Update on Implementation of TA (Debra)

The Workload Committee has met twice and is making progress toward evaluation FTES/FTEF for each Division. John Stokes has replace Ruth Biering for CTE. They are waiting for input from the Course Caps Taskforce before proceeding.

Debra met with HR to assess the progress toward providing faculty with their retroactive and ongoing salary adjustment. The adjustments have been calculated but HR is having problems programming Banner to take the changes. The additional compensation may appear on the March 31 paycheck. Faculty should double check their paystubs to be sure they were paid correctly.

7. Spring membership drive update: Tony reported on several efforts to increase the membership. Only a few FT faculty are not members and he is communicating with them individually. He had a

Skype conference with our field representative to get some ideas regarding social events. He has sent enrollment letters to all PT faculty.

#### 8. Plan for member meeting (Debra)

Debra suggested that the Membership meeting should focus on the items for Negotiations, the timeline for the salary increase, and a request for each member to enroll on fair share member into the union. There will be a question and answer session at the end of the member meeting if there is time. The meeting schedule must allow for a 30 minute Council meeting to follow immediately the 90 minute member meeting.

Tony has constructed a survey to send to all members in advance of the membership meeting to garner input beforehand. He has asked Tom Patchell, Roland Finger and Dennis Baeyen. Debra will review the final version and hopefully will send out on Monday.

#### 9 Report from March Board meeting

Two items of interest from the March 4 Board meeting were discussed. The request by members of the TCCLC to adopt a Project Labor Agreement to give local union labor the first right of refusal was not accepted. The Board decided to keep the current process with a requirement to keep the Bond money within SLO county.

The second item was a proposal from Planning and Budget to change the required reserve to be based on percent of expenditures rather than revenue. This would make it consistent with the other Community Colleges as well as the Chancellor's office. However, Dr. Stork went on to ask the Board to consider increasing the percentage in the reserve to be in excess of what is required by the Chancellor. This would remove dollars from the General Fund and place them in an untouchable reserve account. This was not part of the recommendation from planning and budget. A task team from planning and budget will follow up on this. This change could create artificial deficits (again) and all members need to stay alert to this. It might be discussed at the April Board meeting, along with the District's initial Bargaining proposal with CCFT.

#### 10. Grievance update: (Tom)

Tom Patchell reported that no new grievances or investigations have appeared. His release time for next fall will be increased to 45%.

#### 11. Negotiations update:

Stakes summarized a series of requests for MOU's from individual faculty members, including the request to separate HD and Business and to return a Chair position to the latter. The proposed move of noncredit ESL into the CCFT bargaining unit is continuing on course. Stakes is meeting with HR on Tuesday March 10 to go over the details. A meeting is being scheduled with HR, the noncredit faculty and CCFT for Friday March 13. If all the questions can be answered positively the EB will then vote on accepting these new faculty.

**Meeting adjourned at 4:53 pm.**

Follow-up:

1. Next EB meeting at 3 pm on March 19 Room 6218 (LangCom conference room)
2. Next CoR/Member Meeting: March 26 at 3 pm in 3219 SLO ; polycom to N3114