Executive Board

**Adopted Minutes**

January 19, 2017, 3:00 – 5:00 p.m.
“New PDC” Room 3134

Debra Stakes, President – P  Julie Hoffman, VP, Secretary– A  Mark Tomes, Treasurer–A
Tom Patchell, Grievance Officer – P  Lara Baxley, AS President– A  Roland Finger, Communications Chair – P
Nancy Steinmaus, P.T. Faculty Committee Chair – P  Robert Sfarzo, P.T COR Liaison -P

1. Approve Agenda; Motion made by D. Stakes, seconded by R. Sfarzo. Approved unanimously.

2. Senate Update – Lara Baxley- No Senate update.

3. Ongoing issues

   WEXP MOU—signed, retroactive to July 2016
   Increase to $162.58 per student (from $75)

4. Grievance Update (Tom Patchell)
   Previous resolved complaint denied by BOT
   One employee complaint investigation resolved
   A second new employee complaint being investigated
   Potential grievance surrounding tenure review process
   Grieve-able issues with tenure decision surrounding one faculty member

5. Treasurer Report (Mark; via email)
   Need to decide how many delegates to Convention in March. Motion: to fund eight delegates to the CFT convention. Motion made by D. Stakes, seconded by T. Patchell. Motion approved unanimously.

   Bank balances:
   CCFT Treasury $103,006.02
   CCFT COPE $1,857.50
   (CCFT COPE BOT $916.00)
   CCFT AFT COPE $100.00

   Completed over winter break by Treasurer:
   Completed semi-annual FPPC Form 460 (COPE) report
   Completed CCFT mid-year budget report
   Input new faculty info and sent fair share notifications (about 15)
   Updated CCFT database re: retirements, change of faculty status, etc.; resolved discrepancies with HR and Payroll info
   Made deposits, paid invoices
   Reconciled bank accounts with bank statements
   Calculated new rate for discount fair share fee payers and notified Payroll and discount rate payers
Partook in various EB email discussions re: negotiations, CCFT elections, etc.

6. Negotiations preparation update (I just added new items)
   Article 4
      Compensation for PT faculty cut less than one week before class begins
      Put office hours into B-2.
   Article 5
      Four full working days to turn in final grades
   Article 3 (Debra)
   Article 7
      District request to update service faculty evaluation forms—need a plan of how
      to proceed
      Put on Senate Agenda. Request for Task Force. 1 person each from Library,
      DSPS, Counseling, student health.
      Request by Division Chairs to modify review process

7. Plan to modify election process update (Julie)
   Notification letter to go out next week

8. Communications Report
   Elections in spring
   Compensation for eLumen
   Pay schedules

Follow-up:
1. Next Council meeting is January 26, 3-5 pm, Room 3134 SLO, N3213