



Executive Board

Adopted Minutes

January 19, 2017, 3:00 – 5:00 p.m.
“New PDC” Room 3134

Debra Stakes, President – P Julie Hoffman, VP, Secretary– A Mark Tomes, Treasurer–A
Tom Patchell, Grievance Officer – P Lara Baxley, AS President– A Roland Finger, Communications Chair – P
Nancy Steinmaus, P.T. Faculty Committee Chair – P Robert Sfarzo, P.T COR Liaison -P

1. Approve Agenda; **Motion made by D. Stakes, seconded by R. Sfarzo. Approved unanimously.**

2. Senate Update – Lara Baxley- **No Senate update.**

3. Ongoing issues

WEXP MOU—signed, retroactive to July 2016
Increase to \$162.58 per student (from \$75)

4. Grievance Update (Tom Patchell)
Previous resolved complaint denied by BOT
One employee complaint investigation resolved
A second new employee complaint being investigated
Potential grievance surrounding tenure review process
Grieve-able issues with tenure decision surrounding one faculty member

5. Treasurer Report (Mark; via email)
Need to decide how many delegates to Convention in March. **Motion: to fund eight delegates to the CFT convention. Motion made by D. Stakes, seconded by T. Patchell. Motion approved unanimously.**

Bank balances:
CCFT Treasury \$103,006.02
CCFT COPE \$1,857.50
(CCFT COPE BOT \$916.00)
CCFT AFT COPE \$100.00

Completed over winter break by Treasurer:
Completed semi-annual FPPC Form 460 (COPE) report
Completed CCFT mid-year budget report
Input new faculty info and sent fair share notifications (about 15)
Updated CCFT database re: retirements, change of faculty status, etc.; resolved discrepancies with HR and Payroll info
Made deposits, paid invoices
Reconciled bank accounts with bank statements
Calculated new rate for discount fair share fee payers and notified Payroll and discount rate payers

Partook in various EB email discussions re: negotiations, CCFT elections, etc.

6. Negotiations preparation update (I just added new items)
 - Article 4
 - Compensation for PT faculty cut less than one week before class begins
 - Put office hours into B-2.
 - Article 5
 - Four full working days to turn in final grades
 - Article 3 (Debra)
 - Article 7
 - District request to update service faculty evaluation forms—need a plan of how to proceed
 - Put on Senate Agenda. Request for Task Force. 1 person each from Library, DSPS, Counseling, student health.
 - Request by Division Chairs to modify review process
7. Plan to modify election process update (Julie)
 - Notification letter to go out next week
8. Communications Report
 - Elections in spring
 - Compensation for eLumen
 - Pay schedules

Follow-up:

1. Next Council meeting is January 26, 3-5 pm, Room 3134 SLO, N3213