



Executive Board

Adopted Minutes

February 21, 2019, 3:00—5:00 pm

Room 3134 and N1007

Debra Stakes, President – P Greg Baxley, Vice President – P Julie Hoffman, VP, Secretary– A
Elizabeth Lobo Treasurer–P Tom Patchell, Grievance Officer –A Stacy Millich, AS President– P
Nancy Steinmaus, P.T. Faculty Committee Chair – P Stacy Kimmey, Grievance Officer – P

1. Approval of Agenda and Minutes?

Motion to approve the agenda made by D. Stakes, seconded by G. Baxley. Motion approved unanimously.

Minutes will be approved upon the return of the secretary who is currently on medical leave.

2. Senate Report-- Stacy Millich

Thanks to the EB for feedback on administrative evaluation tools.

There was discussion about adding security cameras on campus, with the police chief giving a presentation at the 2-22 senate meeting. There will be no cameras in classrooms or restrooms (BP 3500).

There was discussion about a potential new law requiring California CCs to allow students to sleep in parking lots. The law is still in committee as of 2-21.

3. Treasurer report (Elizabeth)
Budget update
Reimbursements from AFT/CFT

The balance is good; there are some outstanding bills like staff funding of about \$20,000.

There was discussion of liability insurance that's available to members for legal representation.

4. Status of current negotiations (Greg)

TA Article 4—out for ratification
Discussion about complaints and still to fix

Still TBD
Division Chair election compromise proposal
Proposed edits to Faculty Evaluation forms (Julie)
Edits to Article 3 and Appendix C.
Per Diem Change proposed by District—signed TA
Clarify Evaluation of FT Temp in Article 7—signed MOU #323

Clarify Evaluation cycle and step increases for Spring FT hires  
Update WEXP compensation—done  
Put onto salary schedule

We need to make sure that schedule B6-7 is updated for 15 to 10 unit change, initial step placement, and steps 19 and 22 salaries.

FT temps in the fall no longer need to be fully evaluated in 2<sup>nd</sup> term but still need to do student evals in 2<sup>nd</sup> term. At the end of the fall term, ITRC recommends 2<sup>nd</sup> contract or not, contingent upon hiring into a FT position.

For spring FT-temp hires, we need to fix the CBA to accommodate mid-year hires to be mid-steppers.

Further adjustments to performing arts stipends in the future was discussed.

Workforce faculty is asking for loading for student interns. This will be pending proposals for common internship programs.

5. Work of Election committee and oversight  
Timeline for officer election?  
Problems with ratification vote  
Ballot distribution to NCC
  1. Concern over late ballots to NCC faculty, suggestion to extend deadline
  2. Concern over multiple messages about voting
  3. Concern over tape on outer ballot being accepted
  4. Have EC prepare a step by step election process document for future elections
  
6. Grievances and Investigations— Tom and Stacy K  
Communications
  1. Interviews with a district and a faculty member regarding a classified complaint
  2. Communication in email between unit members is privileged
  3. Grievance officers encourage faculty to fully disclose all facts of a case to a faculty member to avoid surprises
  4. The GO's remind the EB that any investigations or actions regarding faculty should be directed through the GOs, and that any grievance-related issues should be very formal and follow due process.
  
7. PT faculty report (Nancy)  
Update on compensation for PT Council Representatives
  1. Need updated time-card form and a list of PT faculty who have attended meetings for fall 2018 payment for duties served on COR.
  2. Concern over how PT faculty can participate in elections if they only teach part of a semester, or limited days like Saturday.
  
8. Schedule change requested by Planning and Budget

Planning and Budget Committee Request: Meeting changes: No EB meeting on May 16, make the May 9<sup>th</sup> COR meeting an all-member meeting.

**Motion** to approve the above changes to the CCFT meeting schedule made by D. Stakes, seconded by R. Finger. Motion approved unanimously.

Follow-up:

1. Next EB meeting Thursday, March 7, 3 pm Room 3134/N1007
2. Next CoR Meeting: Thursday February 28, 3 pm Room 3134/N3213