



Executive Board

Adopted Minutes

October 19, 2017, 3:00 – 5:00 p.m.

Room 3134 on SLO campus; Polycom to N5006

Debra Stakes, President – P Greg Baxley, Vice President – P Julie Hoffman, VP, Secretary– P
Ed Conklin, Treasurer–P Tom Patchell, Grievance Officer – A Stacy Millich, AS President– A
Roland Finger, Communications Chair –P Nancy Steinmaus, P.T. Faculty Committee Chair – P
Robert Sfarzo, P.T COR Liaison –P Stacy Kimmey, Grievance Officer - P

1. Approval of Agenda and September 21 Meeting Minutes
Motion to approve the Agenda: G. Baxley, seconded by R. Finger. Motion approved unanimously
Motion to approve the Minutes from September 21: motion made by D. Stakes, seconded by R. Sfarzo. Motion approved unanimously.
 2. Senate Update (Stacy Millich)
Guided Pathways may involve curriculum redesign to improve success and completion rates by streamlining the process and omitting extra units. This may involve extra duties for which faculty may need to be compensated. We want to lower the number of required units towards a degree of certificate if possible. To qualify, we need a self-assessment and a multi-year plan for implementation.
The student grievance process is in for a second read.
 3. Negotiations and Impasse Update (Team)
Mediation Tuesday November 14 @ 9 am;
There is about a 4% increase to base/COLA between last year and this year. A new salary proposal was discussed to bring forward at the second mediation session.
Motion that the EB put together a (post mediation) work to contract campaign which will be shared at the next council meeting for use in the event of a failed mediation.
Motion made by D. Stakes, seconded by S. Kimmey. Motion approved unanimously.
- Articles 4 and 5
RFI for Article 4 to get total \$ spent on faculty over the past 6 semesters.
Article 5 Loading of faculty to allow reassignment until 2 weeks before class begins
Take out the word “assignment” to mean a specific course. We have already worded “course assignment” to mean a specific course. Nancy will send her comments to Debra.
- New language re: service faculty
They want some changes in article 5 for counseling and for the instructional designer position to omit required teaching of DE courses. We may not be able to change Article 5 that much from our impasse version until the new contract opens after June 2018. We will try.

Language expanding use of FT Temp positions.

We need to include language in the contract. They should have to do committee work and office hours (there is only past practice).

Article 7 evaluation of retirees; NCC Coordinators

Evaluation form for Wilshusen--done

Request to change language to keep retirees on same cycle

Change manager responsible for NCC Coordinators Evaluation

Coordinators don't want an executive dean in charge because it not an academic dean that they report to.

Need to review and update the student evaluation forms instruction and service

We will work on revisions in the spring to bring to the table next fall.

Julie is collecting requested edits to peer evaluation forms

4. Election Buddy software and survey about no smoking designation. What do we need to do to get better response before the calendar vote.

On the survey redo, there was the same percent of participation which was 30%. The results didn't change much. Bob and Roland will put together one more test email to try to see if it is going to spam.

5. Continuing Business

Status of CCFT Office and files

Our CCFT office is 1701. We can't get in there because it is being used as a classroom. Make sure there is WIFI, heat, air conditioning. We will have to get furniture. It is big enough to have the all member meeting.

FSA Taskforce

Status of request by Marilyn Rossa to rejoin CCFT

Debra will write out and send a formal statement.

Deadline missed.

Update on calendar committee and Workload committee

Calendar committee – Greg. Met and resolved the summer calendar for the next two summers. The proposal is that the 6-week summer session will start one week later but the 8-week classes will start 1 week earlier. For Summer 2018, the 6-week session will begin on June 18 and end on July 22. The 8-week session will begin on June 11 and end on August 3. With approval, the proposal will be sent to the board in November

Motion: To approve plan for summer session. Motion made by D. Stakes, seconded by T. Patchell. Motion approved unanimously.

The CCFT faculty calendar committee is going to send a proposal for a 17-week term and a 16.5 term proposal to the council.

Workload committee – Greg: Current efficiency is 12.5 to 13 FTES/FTEF per semester. Our contractual goal is 15. The state assumes we are at 17.5 at 35 students per class. If all our current classes were full we would be at 15 so there is no way could actually get a 15. We have too many classes that are too small in our schedule. It is partly an efficiency issue with facilities, but also a divisional enrollment management issue, with not scheduling too many sections of courses that only fill to 50 or 60%. For classes taught by full-time faculty breaking even will be 17 students, just to pay the instructional salary. To pay for administration/facilities/staffing we need twice that, which gets us to about 35 students.

6. Grievances (Tom and Stacy)

Currently dealing with a student stalking case against a faculty member. The administration was not sympathetic and denied the faculty members request for an administrative leave due to the harassment by this student. Instead administration put in place a no contact order for both the student and the instructor. Now the instructor is burdened with having to report any incidental contact during the normal course of the day.

Tenure Arbitration October 30-Nov 3—subpoenas served

Basketball coaches only paid for one semester

Still waiting on a resolution.

7. Treasurer report (Ed)

Bank Balances

Arbitration is expensive. We need to be prudent about how we use our legal counsel. We have been approved to get money from AFT and CFT from the legal defense fund in partial compensation for the current Arbitration.

8. New Business and announcements

Follow-up:

1. Next EB meeting at 3pm on Nov 2
2. Next CoR Meeting: at 3 pm on Oct 26 (discuss agenda items)
3. All-member meeting on Thursday Nov 30 at 3 pm (Jessica Ulsted from CCFT)