



Executive Board

Adopted Minutes

August 16, 2018, 3:00 – 5:00 p.m.

Room 3134 and [N3102 LRC Dallons Hall](#)

Debra Stakes, President – P Greg Baxley, Vice President – P Julie Hoffman, VP, Secretary– P
Elizabeth Lobo Treasurer–P Tom Patchell, Grievance Officer –P Stacy Millich, AS President– A
Nancy Steinmaus, P.T. Faculty Committee Chair – P Stacy Kimmey, Grievance Officer – P
Roland Finger, COR Chair - P

1. Approval of Agenda and 10 May Minutes (??)

May 10 minutes were approved via email over the summer. Motion to approve the agenda made by D. Stakes, seconded by J. Hoffman. Motion approved unanimously.

2. Senate Report (none)

Debra reported that the Senate President has recruited faculty members to lead accreditation standards. President Stearns was not amenable to giving stipends for those positions. CCFT is still conducting a work to contract campaign.

3. Treasurer report (Elizabeth)

Budget update

We are close to the “Alarm” when we are at 70K. we are at \$70,326.43. We won’t have a good idea of a budget until we get the first payroll deductions in September. The Staff funding report is due by September 1st. We are going into fall with a debt from the arbitration. Another budget strategy is to reduce our total reassigned time to get it below 1.8 FTES so we don’t have any out of pocket expenses for reassigned time.

Motion: to bring budget for approval in September when the Treasurer can finish it. Motion made by D. Stakes, seconded by J. Hoffman. Motion approved unanimously.

We need one more Hudson audit which will cost \$7,000.

Motion: to approve money for the Hudson audit based on the advice of CFT. Motion made by G. Baxley, seconded by T. Patchell. Motion approved.

When we pay per capita dues in the summer we pay for full timers and for part timers who work in the summer. So CCFT recommends that we pay \$1 per month to maintain union insurance for the part timers who don't work in the summer.

Motion: to pay \$1 per month in the Summer to maintain insurance benefits through the summer for part-timers who work in the spring. Nancy, Debra. Motion approved.

We have not updated our AFT membership for years so the numbers of our membership are really off.

We want to get the members to fill out the Beneficiary for Accidental Death and Dismemberment policy at no cost to the membership. We will ask the COR to get their members to fill them out. Roland will put this on the Agenda.

Final Reimbursements from AFT/CFT for Arbitration?

We filed it in April. We will need to apply one more time after we make the final payment.

Planning for Agency Fee Audit in Fall 2018

4. Negotiations (Greg)

Signed MOU's for Articles 4 and 5

President Stearns is reviewing MOUs before they are integrated into the contract. We need to reach agreement about how faculty are compensated for Intern classes. The District is not interested in adding language to the contract that guarantees funding part-timers who are loaded at more than 93% as a full time temporary position.

Finish edits to Article 5

What Articles to open this semester?

Article 7 – we need to finish the evaluation pieces. We never touched the section on Tenure and we need to change some things – there is a clause that is too open ended regarding information the tenure committee can use to make determinations. Also, revisions to evaluation forms need to be completed.

Article 3 – Academic Freedom

Article 4 – compensation. Coaches compensation in Appendix B-7 Extra Duty Compensation; this was agreed to by the District as an outcome of a grievance.

Article 5 – Selection process for chairs; this was brought back by the Chairs to reconsider the selection committee option for new chairs.

Possibly Article 13 – to extend timeline for grievance procedures

Stacy will look at Articles 8 and 9.

5. Staff funding request (all)
Membership drive
6. CCFT Membership Audit—Status and next steps
7. Grievances – Stacy K and Tom
Various ongoing cases were discussed.
8. PT faculty report
8. Status of CCFT Office, keys and files
Go to surplus and find furniture
9. Committee assignments
Who will be on Council [of Representatives?](#)
10. Review meeting dates for Fall 2018

Follow-up:

1. Next EB meeting Thursday September 6, 3 pm Room 3134/N3102
2. Next CoR Meeting: Thursday August 23, 3 pm Room 3134/N3213