



Executive Board

Adopted Minutes

April 30, 2020

<https://cccconfer.zoom.us/j/94202564877>

Debra Stakes, President – P Greg Baxley, Vice President –P Julie Hoffman, Secretary – P
Elizabeth Lobo Treasurer–P Tom Patchell, Grievance Officer – P
Nancy Steinmaus, P.T. Faculty Committee Chair – P Roland Finger, AS President and COR co-chair– P

1. Approval of Agenda and Minutes

Motion to approve the Agenda made by D. Stakes, seconded by G. Baxley. Motion approved unanimously.

Minutes were not approved at this meeting.

2. Senate Report—(Roland)

Faculty have concerns about how social distancing would be successfully undertaken in a classroom environment.

For Spring 2020 UC and CSU is being lenient in regard to certain lab components missed for labs that could not be done face to face, but there is no guarantee for the Fall. The Senate will reach out the curriculum chair, and the articulation officer to get some information about this.

Greg indicated that articulation is based on the course outline of record not what an individual instructor does. He sent an email to ask about an update.

3. Discussion about District Corona virus Task force
~~Need clear process for excused withdrawal after April 19~~
Social Distancing for Fall 20

There are concerns around when the District will make a decision about teaching on-line in the fall.

Other discussion included the communication that the VPAA has corrected the misunderstanding by some deans that faculty would need to be certified to teach online in the fall.

What to do about faculty evaluations in the fall was also discussed. There must be some flexibility for faculty. The EB also discussed if or how to make a distinction between a DE class, and one that has to be converted to “remote learning” if required do to Covid-19 restrictions in regards to “DE requirements” of the course.

4. Negotiations update

TA’s waiting for ratification:

Compensation Article 4

Method to split one-time Covid-19 payment for long-term subs

The consensus of the EB is that the one-time payment for extra work done this semester to move courses on-line will only go to those who did the work. Hence, those who took over courses as long-term subs will get the payment.

Academic Freedom Article 3

Division Chair selection process Article 5

Cluster Coordinator process Article 5

ESL loading Article 5

The TA's are ready to sign – we are now waiting for the ratification vote.

Discussion ensued regarding the 14 day window for faculty to cast ballots required by the CCFT constitution. Now that the constitution allows for on-line voting for contract ratification, we can change that time frame to perhaps a week. This would need to be voted on by the membership as a change to the constitution.

Items agreed for a future Negotiations:

Revise current criteria for DE certification Article 5.10

Fast-track certification – Heather and Julie and Greg

The check list that Cynthia provided was her opinion of what should be on there for DE certification. The DE addendum is what faculty are held accountable for in Summer 20 and Fall 20. People should be able to get compensation so that they can be certified.

Evaluations:

Timeline and due date for self-evaluation Julie-needs to go to Senate

Instructional Faculty Dean Evaluation Form needs to be approved by the Senate

Instructional Faculty Peer Evaluation form needs to be approved by the Senate

Student Evaluation form for Mental Health Counselor to District

Student evaluation alignment Task Force results- Forms to be approved by Senate

Edits to Article 5.7 Workload committee—Jason to take lead—may be deferred

Substitute pay scale (and timing, see below) presented to district on 2/28

Compensation for mandatory training presented to district 2/28

Items to be considered by EB for inclusion in the future

Ag Coordinator and Lead MOU's only in appendix

Stipend for Paramedic Director (included in MOU)

Evaluation cycles per email: Article 5 and Article 7

Librarian DE assignment by mutual consent

Long-term-substitute loading/pay. Make it weekly rather than hourly pay?

5. PT faculty report (Nancy)
Nothing to report.
6. Grievance and Investigations– Debra and Tom
Nothing to report.
7. Treasurer report (Elizabeth)
EB approved online (4/3/2020) the donation of \$10,000 to the foundation to help students in need because of Covid-19.

The lead negotiator (G. Baxley) has had to put in a considerable amount of extra time in negotiations and will have to do so through the summer to deal with the issues arising from the Covid-19 pandemic. He has also been serving on the Covid-19 task force for the union and will be revising Article 5 this summer. To compensate him for this extra time the EB approved additional stipends.

Motion to approve an additional stipend of \$3,000 for Spring 2020 and \$3,000 for Summer 2020 for the lead negotiator made by E. Lobo, seconded by D. Stakes. Motion was approved unanimously.

1. Next EB meeting is May 7, 2020 Zoom
2. COR meeting on May 14, 2020 Zoom