



April 16, 2020
Executive Board
Adopted Minutes

<https://cccconfer.zoom.us/j/391213766>

Debra Stakes, President – P Greg Baxley, Vice President –P Julie Hoffman, Secretary – P
Elizabeth Lobo Treasurer–P Tom Patchell, Grievance Officer – P
Nancy Steinmaus, P.T. Faculty Committee Chair – P Roland Finger, AS President and COR co-chair– P

1. Approval of Agenda and April 2 Minutes
Congratulations Heather and Elizabeth—need to pay election committee

Motion to approve the agenda made by E. Lobo, seconded by G. Baxley. Motion approved unanimously.

Minutes will be approved at the next meeting.

Since there was one candidate each for Treasurer and Vice President the candidates are approved by acclamation.

Julie will review compensation with the elections committee for organizing the election.

2. Senate Report—(Roland)
There is a proposal coming from the VPAA to the Senate about pass/no pass and EW options for students in light of the Covid-19 crisis. We want to be as generous as possible to students; but if people have reservations, they should bring them to the Senate through their senator.

The Senate is still working with the District regarding the student grievance procedure (AP 5530). Roland wants to get a legal opinion on the draft from CCFT. In the current version that the District has sent there is some ambiguity. We still have to modify it to make a distinction about a grade change request and a grievance.

3. Discussion about District Corona virus Task force
Revise current criteria for DE certification Article 5.10
This was discussed in DE committee.
Need clear process for excused withdrawal after April 19.
We have to have a policy in place before then. This is Senate driven.

Greg will speak up about these two things at the Covid meeting.

Greg sent out an email to faculty with updates. The Task Force is still discussing summer and fall plans. Based on what Cal Poly is doing it might be a blended situation. SLO and Poly are both on-line for summer, so this is probably what we will do. Several faculty don't feel comfortable teaching face to face in the fall without a vaccine.

4. Negotiations update
Greg is presenting several proposals on Friday.
Compensation proposal submitted April 15

Article 3-Academic Freedom submitted April 15

Edits to Article 5.7 Workload committee

VPAA to take the lead—may be deferred.

~~Banked load does not have time limit~~

CCFT will withdraw this proposal.

Division Chair selection process –accept District changes

TA ready to sign.

Cluster Coordinator process—submitted April 15

ESL/Online Counseling CCFT proposal 2/28

District has backed off on wanting to push non-credit to teach more hours per week which they asserted was based on Ed code. CCFT's position is that this applies to Adult Education, not to non-credit courses.

Academic Senate and CCFT reassigned time—TA is signed

The VPAA will work with the Dean to make sure funding of the CTE liaison will now be funded by the cluster. Substitute pay scale- presented to district on 2/28

Request for Nursing and Allied Health to have semester extension—Article 5.5 & 5.6

Compensation for mandatory training presented to district 2/28

CCFT is going to ask District to give us a list of mandatory trainings at the beginning of the year so people can better plan their FLEX schedules.

Items agreed to be included in Negotiations:

Evaluation Timeline and due date for self-evaluation Julie

Needs to go to the Senate.

Do we change anything in Faculty Self-Evaluation form?

Instructional Faculty Dean Evaluation Form

needs to be approved by the Senate

Instructional Faculty Peer Evaluation form

needs to be approved by the Senate

Student Evaluation form for Mental Health Counselor

needs to be presented to District

Student evaluation alignment Task Force results-

Forms to be approved by Senate

Additional DE Trainers—MOU is signed and three instructors hired.

Items to be considered by EB for inclusion in the future

Revisit Performing Arts stipends?

Ag Coordinator and Lead MOU's only in appendix

Stipend for Paramedic Director (included in MOU)

Evaluation cycles per email: Article 5 and Article 7

Loading from non-credit ESL (put into contract explicitly)

These items were not discussed at the meeting.

5. PT faculty report (Nancy)

There have been multiple resources (such as webinars) for helping PT faculty navigate student loan debt. Nancy has been forwarding this to PT faculty. Both AFT and CFT have provided resources, support, and advocacy for this issue.

6. Grievance and Investigations– Debra and Tom

A faculty member was requiring students to sit in parking lot to take exams in their car. This was not authorized by the dean, so it was a big problem. Some issues have been put on the back burner by HR so Tom will try to find out where those issues stand. Due to staffing issues around

Covid-19 these issues have not been resolving as quickly.

7 Treasurer report (Elizabeth)

Balances are looking good. We have already sent the 10k donation to the Foundation for students who are in need during the Covid-19 crisis. We still need to pay the elections committee and pay for CCFT EB release time. We will look at the Q3 report next time. The EB unanimously approved this expenditure via email.

Accounts Summary

As of April 2020

Assets:

\$215,144.45

ASSETS

Checking \$215,144.45

NET WORTH \$215,144.45

Liabilities:

\$0.00

▼ Checking



CCFT	\$206,419.95
CCFT COPE	\$5,509.50
CD 3 Yr April 04	\$0.00
Checking	\$0.00
COPE BOT	\$3,215.00
LglDfns CD 2 yr 4.02	\$0.00
Our AFT COPE	\$0.00
SESLOC Club Acct.	\$0.00
	\$215,144.45

1. Next EB meeting is May 7, 2020 Zoom
2. COR meeting on April 23, zoom 3134/N3213