



Executive Board

Adopted Minutes

**November 19, 2015, 3:00 – 5:00 p.m.
Math Conference Room 3435**

Attendance:

Debra Stakes, President – P Julie Hoffman, VP, Secretary– P Mark Tomes, Treasurer– A
Steve Hendricks, PT Chair– A Tom Patchell, Grievance Officer – P Lara Baxley, AS President– P

1. Approve Agenda
Motion to approve: D. Stakes, seconded by J. Hoffman. Motion approved unanimously.

2. Review and Approval of September 9, October 1, and November 5 EB Meeting Minutes (October 15 meeting canceled)
Motion to approve: D. Stakes, seconded by J. Hoffman. Motion approved unanimously.

3. Senate Update Lara Baxley (when she arrives)
 - A textbook task force is being formed for “peer” review of in-house created materials.
 - The Council passed the revised DE syllabus standards. It was also added to AP 4105. We have a taskforce to create a similar syllabus standards document for face to face courses.
 - The first year experience program in North County (ZOOM) will have two cohorts – math and English-together and also college success class.
 - The Council approved changes to the Mission Statement.
 - We had a first read to approve the change to Canvas which will replace Moodle. The change was recommended by the DE committee. The two reasons for the recommendation are that Canvas would be free to Cuesta (saving us \$30,000 a year) and we need to adopt it to join the consortium of DE courses which is part of the OIE (On-line Education Initiative). By joining the consortium, Students all around the state would be able to take our courses, and it would give our students access to all consortium courses. The recommendation will come to the Senate again on Dec. 11. There is still much discussion that needs to occur regarding the roll-out. The DE committee will have a proposed outline of that at the next meeting.

 - Student services have asked if the Senate is willing to move the PDC. If we did the, the new PDC would still have polycom and the Academic Senate would have an office. We can ask to make it contingent on getting first dibs on the room for both CCFT and Senate meetings.
 - FSA task force: The Senate members are L. Baxley, K.Niedhart, M. Knudsen. [see more below under item 4].

 - The Senate wants to request a visit from ASCCC to lead a discussion with faculty about faculty and administrative roles in participatory governance and also the different and sometimes overlapping roles of CCFT and the Senate. [Comment by D. Stakes: Great idea - We need a focus on how both senate and union appointments to committees report out to their constituency.]

4. Union-Senate task forces FSA, maybe tenure
 - D. Stakes has some possible members in mind and will confirm with them. Because there are so many FSAs in art we will try and recruit a faculty member from that area. We have agreed to ask K. Neidhardt to chair the committee. The committee work will wait until the disciplines are listed on the course outlines of record.
5. PT Chair report (Steve) none
6. Grievance update (Tom)
 - There was a Title 5 discrimination suit filed by a student. The legitimacy of the claim is very suspect because the student dropped the suit against one teacher because they were let back into the classroom, but went forward with the suit against another instructor because they were not allowed to come back to that class. Title 5 discrimination goes straight to human resources and there is a mandatory investigation. The suit also goes directly to the Chancellor's office. CCFT will be present at any meetings if requested.
 - A dean denied a full-time faculty member compensation for conducting the additional duties of a lead faculty member (completing APPWs, coordinating the program, developing courses). The dean subsequently hired a part-time instructor to develop new courses without the consultation of the full-time faculty or the division chair. This is a major violation of our curriculum procedures and of our rights as full-time faculty. [Comment: CCFT will bring this to the attention of the VPAA and the Senate and continue to pursue fair compensation for the faculty member].

5. Negotiations update and progress (Julie and Debra)

Article 4: Last, Best and Final insult.

Motion approved via email: the EB voted unanimously to go to impasse.

Insurance Pool compensation in November paychecks.

The District will not add the pool compensation to the contract and claim they will renew the MOU for two more years, but the current MOU ends in Spring 2016.

Article 5: Chair salary—Bundled with Compensation; reversal from informal conversation with Melissa to take Chairs off table if CCFT agreed to cover compensation. changes to Workload committee, Overload and large lecture compensation. Bumping language and pushback from HR

Article 7: Eliminated reference to BP/AP and just said standards. (Article given to Roland Finger, Kathryn Zipperian, Kevin Bontenbal and Jim West for additional input; Jim to work with Julie on timeline issue).

The District wants to require DE courses be evaluated every triennial even if you only teach one. They agreed to add a new sub-article so that Part-time faculty could have DE courses evaluated every other semester since they only have one course evaluated. Deb Wulff organized a task force to propose a solution to the DE student evaluation problem.

6. Treasurer report (none).
Bank Balances-via email
CCFT Treasury = \$70,350.45
CCFT COPE = \$3403.50
(BOT = \$2889.00)
CCFT AFT COPE = \$100.00

Signature cards at Rabobank

7. Communications
Website Update – request for photographs (Julie)
M. Cleeves will come to demo the site at the next EB meeting. Pictures of EB were sent.

All Member Meeting December 10 in lieu of Council meeting

Follow-up:

1. Next EB meeting at 3 pm on December 3 in Math Conference Room
2. Next Negotiations on Thursday December 3 before EB meeting
3. All-Member meeting on December 10 at 3 pm in room 5402 with polycom to N5006
4. Leadership Conference in Sacramento in Feb.