



Executive Board

Adopted Minutes

**September 15, 2016, 3:00 – 5:00 p.m.
Social Science Conference Room 6218**

Attendance:

Debra Stakes, President – P Julie Hoffman, VP, Secretary– P Mark Tomes, Treasurer– P
Tom Patchell, Grievance Officer – P Lara Baxley, AS President– P Roland Finger, Communications Chair - P

1. Approve Agenda; Review and Approval of September 1, 2016 EB Meeting Minutes (Julie Hoffman). **Motion to approve: R. Finger, seconded by M. Tomes. Approved Unanimously.**
2. Senate Update – Lara Baxley **report attached.**
3. Finalize the Questions for the BOT candidate interviews (see 1 September minutes for questions).
Questions revised – see attachment.
4. Interview two candidates for Part-Time Chair position, Nancy Steinmaus and Colleen Harmon
Questions:
 - 1) What is your experience at Cuesta?
 - 2) What do you see as your role in this position?
 - 3) What has been the most rewarding and most challenging experiences at Cuesta?
 - 4) What would be your focus in this position and what activities might you engage in to address those?
 - 5) There is a lack of involvement by part-time faculty. How would you reach out to them and encourage them to participate in the Union?
 - 6) Is there anything else you'd like to add or do you have questions for us.

Motion: To nominate Nancy Steinmaus the position of P.T. Faculty Committee chair. D. Stakes, seconded by T. Patchell. Motion passed with four to one with M. Tomes opposing.

5. Grievance Update (Tom Patchell)
Regarding student complaints: the faculty members were exonerated except for one incidental issue. Issues around syllabus enforcement were dropped.
Regarding the Small Claims Court case: the judge will have a decision in a couple of weeks.
6. Update on Negotiations Survey (Debra and Julie)
Link to be mailed to members on Friday September 16.
Close on Monday September 26
Results presented at all-member meeting on Thursday September 29
7. Treasurer Report (Mark)

Bank balances pass through dues increase wants in the minutes. Draft budget was sent to the council. Just waiting on last years reviews.

8. Negotiations Update (Debra)
Work Experience compensation (District dragging feet)
Article 3
CMC pending MOU (District dragging feet)
9. Plan to modify election process (Julie)contact elections committee. Get more clarity on ratifications of contracts. What to do about people who want ballots emailed to them. Things need to be anaomous and countable. Look at council minutes about changes and streamling both constitution and minutes. We have officer and contract elections in the spring. This fall we just want to do changes to constitution and bylaws. Want to shorten announmcent period from 40 to maybe 21 days. Julie will take this on.
10. Communications Report
Push to get letters for AB 1690. The email attachment option was really helpful. Over the weekend he will contact Mary and George. Ask for a Bio and Distribute to reps and website. Send BOT questions to Mary and George. Continuing to work on revisions to Article 3 around computer use policy and academic freedom.
11. COPE (Debra)
 - a. Board of Trustee elections for Cuesta college (TA 5)
 - a. Mary Strobridge Endorsed by TCCLC
 - b. Support of Prop 55, Dawn Ortiz-Legg, Salud Carbajal
 - c. Precinct walks begin September 10

Follow-up:

1. Next Council meeting is September 22 in Room 5402 with Polycom to N3213
2. All-Member meeting is September 29 in Room 5402 with Polycom to N3213

Revised BOT Questions

- 1) What do you perceive as the role of labor unions in education and at Cuesta College in particular?
- 2) What experience do you have, if any, as a teacher?
- 3) How do you perceive your role as a trustee in working with the Superintendent/President?
- 4) How do you ensure that your decisions as a trustee are fiscally responsible and support the mission of the district?
- 5) How would you factor faculty viewpoints into your decision-making process as a trustee?
- 6) How would you handle controversial issues between faculty and the administration at Board meetings?
- 7) There are some board members who will meet with faculty outside of board meetings and some who won't. How do you feel about this issue?
- 8) What role do you see the union playing with regard to budgetary items that come before the Board?
- 9) How do you think COLA funds should be used?
- 10) The Cuesta College faculty salaries rank 13 out 15 of negotiated comparable colleges in spite our 5% raise last year. The standard for all college employee salaries is to be at the median of negotiated comparable colleges. It will take between 3 ½ % to 6 ½ % increase to reach that goal, depending on the salary step in question. What is your perspective on this situation?
- 11) Do you have any questions for us or is there anything you would like to add?

Academic Senate Report to the CCFT 9/15/16

ASC Meeting September 9, 2016

- A. Created a Retention Strategies Taskforce to work with appropriate committees, such as Student Support and Success, Faculty Professional Development, Distance Education, and others as needed, to develop and publicize a list of best practice recommendations to increase the persistence and retention of students.
- B. Reviewed the Facilities Master Plan in a 1st read.
- C. Reviewed a new Program Viability Process and Program Discontinuance Process as a 1st read.
- D. Approved the Pilot for the MQ Discipline Designation Process. Pilot is schedule to be completed this semester and will be assessed and changes made before the full process is implemented starting next semester. Will be a slow roll-out of several departments at a time, not every class at once.
- E. Approved requesting that the ASCCC approve a new MQ Discipline Designation for Human Services.
- F. Developed at taskforce to work with the President's Cabinet on two Actionable Improvement Plans related to employee involvement and initiative.
- G. Created a taskforce to conduct elections for Academic Senate President and Vice President to start in Fall 2017.