



**Executive Board**

**Adopted Minutes**

**November 3, 2016, 3:00 – 5:00 p.m.  
Social Science Conference Room 6218**

**Attendance:**

Debra Stakes, President – P Julie Hoffman, VP, Secretary– P Mark Tomes, Treasurer–P  
Tom Patchell, Grievance Officer – P Lara Baxley, AS President– P Roland Finger, Communications Chair – P  
Nancy Steinmaus, P.T. Faculty Committee Chair – P Colleen Harmon COR Co-Chair-P

1. Approve Agenda; Review and Approval of October 20 EB Meeting Minutes (Julie Hoffman)  
*Debra Motion made by D. Stakes, seconded by J. Hoffman. Approved unanimously with order of agenda items as amended. Motion: Nancy and Colleen.*
2. Senate Update – Lara Baxley (not present)
3. Ongoing issues  
CMC MOU—signed and posted on CCFT website; retroactive payments in process  
*These payments are for required training which can be used as flex or instructors can get compensated on the ancillary schedule. There are about half a dozen instructors currently teaching at CMC.*
4. WEXP MOU—still in process; admin meeting two weeks ago.
5. Negotiations preparation; advised District that we plan to sunshine 3,4,7at December Board meeting (Debra)  
*We do have to sunshine articles that we want to re-open. The next board meeting is not until December 16 so negotiations won't start until next semester.*  
**Article 4**  
Increase to Fringe  
*goal is to meet the minimum required to completely pay for vision, medical and dental for just the employee.*  
Increase to compensation  
*Budget facts: 1.2% increase to base (about 500k); 2.5% increase from FTES. This is 600k set aside that is ongoing that the District has not earmarked.*  
Increase to number of paid office hours for PT faculty  
*There is extra money from state for office hours. A ratio of one office hour for every three units is done at many colleges. ~~Also try to raise the rate that you get paid per office hour.~~ Office hour pay does not go into retirement.*  
Improve step advancement for PT faculty  
Realign salary schedules B-2, B-3 and B-4 to match scope of work  
*Parity was discussed within this context.*  
*Create more steps to replace bottom unused steps. Part time office hours are paid on a separate schedule.*

**Article 5** (Julie to take lead)

AB 1690 and PT seniority

Release time for FT faculty leads

Make a new 5.18 section in the article to talk about compensation. There is a model in the Hancock contract.

**Article 3** (Debra and Roland)

Look at Chabot contract.

AP 3270. Access to computers, privacy, rights

Faculty not to be disciplined for enforcing terms of syllabus

6. Grievance Update (Tom Patchell)
  - a. Longevity settlement signed and posted on CCFT website; 4819 FT faculty move from Step 15 to Step 16 (all have been notified)
  - b. One new employee complaint investigation; all others resolved (sort of)
  - c. One new complaint about course loading /CMC
7. Treasurer Report (Mark)

Bank Balances: CCFT \$83,828.74 COPE \$670.50 BOT 681.00 AFT COPE \$100.  
The COPE report was filed.
8. Plan to modify election process update (Julie)

**Motion:** to provide a stipend for elections committee members who are part-time faculty of up to \$300 per person to work on the revisions to Article IX of the CCFT constitution. Motion made by J. Hoffman, seconded by D. Stakes. Approved unanimously.
9. Communications Report  
Election communications  
PT faculty information about course cancellation  
Make a communication to pt faculty about 9 week classes that got canceled. Counsel them not to spend the money until the class actually starts.
10. COPE (Debra)  
Precinct walks- Get out the vote door hangars with TCCLC  
Recommended slate of candidates and propositions posted on CCFT website

Follow-up:

1. Next Council meeting is November 17 in Room 5402 with Polycom to N3213
2. Next EB meeting is December 1 in Social Science conference room 6218