



Executive Board

Adopted Meeting Minutes

March 18, 2021

Greg Baxley, President- P	Elizabeth Lobo Treasurer -P
Heather Tucker, Vice President- P	Tom Patchell, COR Co-Chair/Grievance Officer-P
Tonya Leonard, Negotiator - P	Nancy Steinmaus, P.T. Faculty Committee Chair-P
Amy Kayser, Secretary/Communications Chair-P	Roland Finger, AS President and COR co-chair-P

1. Approval of Agenda and Minutes

Motion to approve agenda made by Nancy, 2nd by Elizabeth, approved unanimously.

Motion to approve 3-4-21 minutes with edits made by Heather, 2nd by Roland, approved unanimously.

2. Senate Report- Roland

- Wes Sims is organizing faculty Committee assignments for next year. Roland to clarify that he should check with Greg before assigning CCFT reps to committees. Most faculty have already signed up and are being contacted individually.
- Cuesta’s Call to Action was brought to Senate, originating from the Equity and Student Success Committee. Roland to discuss with Jill at summit about how administration can help with the Call and eventually take this to Board of Trustees.
- There is a Senate resolution regarding the violence Asian Americans are facing because of misinformation during the Pandemic.
- District is supporting a CMC coordinator position. Senate is working on job descriptions. Senate to recommend reassigned time for CCFT to negotiate. This should be discussed in negotiations 3/19.

3. From the Treasurer:

- Treasury balance: \$233, 241, COPE \$2396.50, BOT \$310
- Currently CCFT has 248 members.
- Elizabeth is working on assets and risk report- statement showing activity and financial position and end of year report. These will be shared with membership and on Website.

Stipends and gig worker rules update

- The lawyer’s recommendation is for us to continue to pay stipends exactly as we have been doing. Continue to file 1099 form and not pay faculty as volunteers.
- Elizabeth shared advice with CFT.

Scholarship update

- Greg has communicated with Mark Tomes, Karen Tacket, and Regina Voge about the wording of Katy Tomes’ memorial scholarship. Wording needs to be finalized by April 1st. Elizabeth to send to EB for approval.
- Elizabeth to present to CoR possibility of creating a scholarship for CCFT with our extra funds. Some scholarships set up for members of organization (e.g., children of members, Cuesta students).

4. Negotiations update (Heather)

TAs for compensation, evals, etc

- Evaluation TA signed, and final edits are being made for compensation TA.
- Retirement fringe to be discussed 3/19.

Service faculty, base workload hours and

- District presented hour formula for service faculty, but it is confusing. District is trying to keep the contact hours at 5 during winter intersession and summer. This will be discussed on 3/19.
- District initially proposed 40 hours/week as base (allows PT faculty to work more hours and make more money). However, if 40 hours were the base, FT could have more overload, which would mean fewer hours for PT service faculty. 40-hour base won't be pursued.
- CCFT won't allow District to take away shared governance and divisional time from FT service faculty.
- CCFT considering how to compensate PT faculty for office hours because their ratio of F2F hours and prep will be reduced.
- Instructional Designer, Student Life and Leadership wording still need to be amended.

NCC Coordinator proposals

- On agenda for 3/19, but no counters from District.
- May request an MOU to extend contract for two NCC Coordinators if this is not resolved.

Professional Development/Equity and CMC positions

- Proposals based on Senate sent to district for next week's session 3/26.

5. COVID return to class

- a. Heather and Greg
- b. VP letter

- Return to Classroom Taskforce meets, and Heather and Greg meet with Jill and Jason. CCFT is urging them to make fall plans now.
- District is considering purchasing tents to put around campus.
- IT tickets: put on work order – COVID expense/CARES fund appropriate:
 - wireless mics: <https://amzn.to/3cghPHr>
 - amplifier for teaching outside: <https://amzn.to/3vUTCOF>.
- Facilities looking at different options for healthy ventilation. It's very complicated to update air filtration. Division chair can put in work order with Facilities requesting portable air filtration in certain rooms.

6. Upcoming elections (Greg)

- Council next week needs to elect an elections committee. Three previous members, Erick Tucker, Marilyn Cleeves, and Tim Farrell are interested in being on it again.
- The CoR needs to elect their members, spring odd year. Amy to send out a message to Chairs to facilitate elections in their divisions this semester.
 - Suggest Zoom poll or Survey to make sure it's anonymous.
 - Members of EB can be elected as one of the voting members.
- No officer elections at this time.
- We will need elections for TAs we sign with district. Lead negotiator and CCFT President can sign TAs, but membership has to ratify.

7. PT faculty report (Nancy)

- PT newsletter- mention compensation benefit for PT faculty.

8. Grievance and Investigations and Personnel – Tom & Greg

- Waiting for meeting with outside investigator and coach for Title 5/9 offence.
- PT faculty evaluation grievance still not completely resolved.
- Off cycle evaluation requested by Dean for FT faculty. Tom to investigate where allegations originated. Deans are allowed to call an off-cycle evaluation at any time for any reason. This could be revised to require consultation with VP.
- A student complained that faculty member was teaching course on campus even though it was scheduled as DE. Faculty member did not have permission for F2F and was not following COVID guidelines. Wanted CCFT assistance after termination. Faculty need to follow COVID protocol because it's a health and safety matter, and CCFT has no recourse to represent faculty in these instances.

Meeting adjourned 5:03pm

Next EB meeting: 4-1

Next COR meeting 3-25

Parking lot:

ADA accessibility and mandated DE training, DE certification Article 5.10 – compensation, Compensation for mandatory training Substitute pay scale (and timing), Edits to Article 5.7 Workload committee Can Legacy faculty be required to take DE training and compensation? Can DE certification be used for column advancement?