



Executive Board Meeting

Adopted Minutes

November 5, 2020

Debra Stakes, President – P Heather Tucker, Vice President – P Greg Baxley, Lead Negotiator –P
Julie Hoffman, Secretary/Communications Chair – P Elizabeth Lobo Treasurer–P
Tom Patchell, COR Co-Chair/Grievance Officer – P Nancy Steinmaus, P.T. Faculty Committee Chair – P
Roland Finger, AS President and COR co-chair– A

1. Approval of Agenda and Minutes (10/15)

Motion to approve the Agenda made by G. Baxley, seconded by H. Tucker. Motion approved unanimously.

Motion to approve the Minutes of 10/15 with edits made by G. Baxley, seconded by Heather Tucker. Motion approved unanimously.

2. Senate Report- Report
Board of Trustee Item

At the BOT meeting several community members expressed their dismay at the offensive memes President Sysak had posted on his personal Facebook page. None of the Trustees responded because it was not an agenda item. Several senators are calling for a Senate resolution to demand is censure or resignation. Since Trustees are elected, they can't be removed unless there is a recall election.

The leadership of the Union and the Senate will request a statement from Pete Sysask about this issue before taking further action.

3. Leadership Transition for CCFT

1. Greg becomes President on December 1, 2020
2. Heather's term began as VP on July 1, 2020
3. Elizabeth's term began as Treasurer July 1, 2019
4. Amy Kayser as Secretary/Communications beginning in January (Pending COR vote)

4. Discussion from District Corona virus Task force

Monthly compensation for server/hardware and WIFI upgrades

CARES dollars left over more than \$800K-maybe use some for faculty

We got our first on campus transmission case this week. The student was an athlete so the team, and the other team they had interacted with are now in quarantine.

Heather is working hard to get on campus testing which will be key to performing arts students and athletes who must be tested regularly.

At the last Covid meeting President Sterns shared a very heartfelt message about how students are grateful for how they have been treated when they have had a positive test.

We will pursue negotiating more compensation for the additional work faculty have had to do because of the pandemic.

5. Treasurer report (Elizabeth)

Greg & Heather need to sign paperwork to be signatories

Budget updates

The account summary is \$186,157. COPE is at \$1708.50 and BOT is at \$100. We have not paid dues for this month. AFT is trying an on-line dues billing system and Elizabeth did not receive it because they have been sending the invoices to Debra by mistake. This problem has now been resolved. Legal fees have continued to stay low.

Motion to complete bank signatories now rather than wait until new officers take over. The president, vice president, and treasurer will be the signatories. Motion made by G. Baxley, seconded by H. Tucker. Motion approved unanimously.

Motion via email 12/2 to approve Part-time Faculty Chair Fall Semester Stipend (\$2,000), Treasurer's Winter stipend (\$1000), and the PT CoR Reps stipends (approx \$2k; paid 3 hrs per CoR meeting at the D9 step of the 2/3 lab rate 44.81/hr). Motion approved unanimously.

6. Negotiations update (Greg)
 - CMC correspondence evaluations forms and process—to District
 - ADA accessibility and mandated DE training
 - Revision to office hours
 - Greg worked with many faculty to revise the office hour language so that no more than half of required office hours need be in “real time.”

Future Negotiations:

- NCC Cluster Coordinator Concerns
- Revise current criteria for DE certification Article 5.10 –compensation
- Can Legacy faculty be required to take DE training?
 - How will they be compensated?
- Can DE certification be used for column advancement?
- Edits to Article 5.7 Workload committee—Jason to take lead—may be deferred
- Substitute pay scale (and timing) presented to district on 2/28
- Compensation for mandatory training presented to district 2/28

Evaluations: (Julie)

- Timeline and due date for self-evaluation Julie-have ready for Spring 2021 – make sure the calendar allows for the submission of the self-eval two weeks prior to the post eval. Julie will send red line to Greg.
- Instructional Faculty Dean Evaluation Form—Approved—to District
- Instructional Faculty Peer Evaluation form with re-alignment-Approved-to District
- Student Evaluation form for Mental Health Counselor to District
- Student evaluation alignment –Approved – to District

7. Communications Report
 - a. Amy Kayser to replace Julie for next 3 semesters pending COR vote Friday November 20 deadline
- ~~8. Review and approve changes to Constitution and Bylaws~~
9. PT faculty report (Nancy)

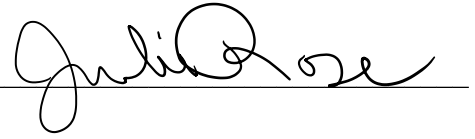
Nothing to report. Everyone is just trying to keep their head above water.
10. Grievance and Investigations– Tom

There was a complaint from a student that she received an inappropriate call from a faculty member. There are questions about where the call originated. However, the matter is being investigated.

A part time faculty member received a poor evaluation in the spring but the paperwork was not completed. He should have the chance to improve during this fall’s evaluation cycle. Unfortunately, his class was cut for the spring, but CCT has no control over the class schedule.

1. Next All Member/EB meeting December 3, 2020
2. COR meeting on November 19, 2020

Respectfully submitted, Julie Hoffman-Rose, CCFT Secretary

A handwritten signature in black ink, appearing to read "Julie Rose", is written over a horizontal line. The signature is cursive and fluid.