



Executive Board

Adopted Minutes

Attendance:

Debra Stakes, President – P Julie Hoffman, VP, Secretary– P Mark Tomes, Treasurer–A
Tom Patchell, Grievance Officer – P Lara Baxley, AS President– P Roland Finger, Communications Chair – P
Nancy Steinmaus, P.T. Faculty Committee Chair – P Colleen Harmon COR Co-Chair-P
Robert Sfarzo, P.T COR Liaison -P

December 1, 2016, 3:00 – 5:00 p.m.
Social Science Conference Room 6218

1. Approve Agenda; Review and Approval of November 3 EB Meeting Minutes (Julie Hoffman)
Tom approval of agenda. Motion made by D. Stakes, seconded by T. Patchell. Approved unanimously.
2. Senate Update – Lara Baxley Report Attached for Oct. 28 and Nov. 13 ASC meetings.
3. Ongoing issues
WEXP MOU—still in process; no resolution although fall semester is almost over>
Longevity agreement has resulted in a slight modification to our step and column. The following language was added to the bottom of the pay schedule: “Faculty who are on longevity step 14 for three years will be moved to step 15 effective July 1, 2016.” This will add 19 full-time faculty who move up to longevity step 1 this year.
4. Grievance Update (Tom Patchell)
Previous resolved complaint appealed to BOT
One new employee complaint investigation;
One new complaint about course loading /CMC
Potential grievance surrounding tenure review process
There is a section of the Ed. Code that says any pt. faculty working more than 75% load for two years must be offered a full-time position (100%). There are three counselors that will be offered full time load as a result.
5. Treasurer Report (Mark; via email)
CCFT \$93,812.52 COPE \$1490.50 (BOT \$759.00) AFT COPE \$100.00
Request to fund EB members to participate in Leadership Conference
Feb 1 and 2 and is being held in Sacramento. Hotel rooms must be reserved by Jan. 6. Budget is \$500 per person + mileage or \$900 per person if we fly. Motion: to support any EB member who wants to attend. Motion made by D. Stakes, seconded by N. Steinmaus. Motion approved unanimously.
6. Negotiations preparation; advised District that we plan to sunshine 3,4,7 at December Board meeting (Debra). The sunshine document is attached to these minutes.
Article 4
Increase to Fringe
Increase to compensation

Increase to number of paid office hours for PT faculty
Improve step advancement for PT faculty
Realign salary schedules B-2, B-3 and B-4 to match scope of work
From the budget book: Part-time last year 7.5 million. 1% increase costs about 75K. Full-time last year was 17 million. 1% increase costs about 170K.

Article 5

AB 1690 and PT seniority
Release time for FT faculty leads

Article 3 (Debra and Roland)

AP 3270. Access to computers, privacy, rights
Faculty not to be disciplined for enforcing terms of syllabus

7. Plan to modify election process update (Julie)
Meeting scheduled for Tuesday Dec 6 with elections committee.
8. Communications Report
PT faculty information about course cancellation.
Survey shows that the 59 out of 89 respondents want to wait until a course starts to get paid rather than getting paid before the course starts, in case the course is cancelled, to avoid having to repay the money.
9. COPE (Debra)
Too sad to discuss...

Follow-up:

1. Next Council meeting is December 15 in Room 3409 with Polycom to N5006.

Academic Senate Report to the CCFT 12/1/16

Since my last report, we have had two meetings, one on Oct. 28 and one on Nov. 18

- A. We created a taskforce to work on strategies to improve how the district considers, values, and implements faculty input and feedback regarding the design, renovation, and construction of instructional spaces. Only two people have volunteered for the taskforce and we could use one or two more people for that taskforce. If you can think of anyone who would be good for the taskforce, please encourage them to contact me
- B. We are considering moving the meeting time for the Academic Senate Council to earlier in the day on Fridays. A survey was sent to all faculty about possible meeting times. We will discuss the results of the survey at our next meeting on Dec. 9. The possible times are 10:30 am, 1:30 pm or staying at the current time of 2:30 pm.
- C. We approved changes to the Academic Senate Constitution and By-Laws. The Constitution must be ratified by the faculty body. The deadline to complete the survey is Dec. 7.
- D. We will have new Academic Senate leadership next year. Stacy Millich will be President, Cherie Moore will be Vice President, and Alex Kahane will be Curriculum Chair. Terms are for two years and start on July 1, 2017.
- E. We approved the evaluation form for evaluating Dual Enrollment instruction and created a taskforce to propose a process for developing and approving new Dual Enrollment partnerships.
- F. We approved the Instructional Program Viability and Instructional Program Discontinuance Processes. These will be sent to College Council and then to the Board of Trustees.
- G. We tabled our discussion on BP and AP 4230 Grading and Academic Records Symbols because we did not agree with the proposed deadline for submitting grades. I am meeting with the VPSS and the Director of A&R tomorrow to discuss a compromise to bring back to the Senate for approval.
- H. The Pilot for the MQ Discipline Designation Process was completed in early November. Changes in the process have been proposed as a result of the Pilot and the Academic Senate Council provided feedback on those changes. The process will go forward for approval at our next meeting on Dec. 9. Curriculum Representatives will sign up each department to start the process in a different month with the goal of 6-8 departments per month starting in February 2017. All departments are expected to have started the process by the end of Spring semester 2018.

CCFT Re-Openers For 2016-2017

Re-openers for CCFT 2016-17 CBA Negotiations are scheduled to start January 2017. Articles to be reopened for negotiation will need to be “sunshined” at the December Board meeting. The items to be opened at this time will include

Article 3: (Academic Freedom and Intellectual Property)

AP 3270. Access to computers and electronic resources, privacy with regard to email; rights to privacy and free speech; academic freedom in use of electronic resources, language ensuring that Faculty not to be harassed or disciplined for enforcing allowable terms of syllabus.

Article 4: (Compensation) Salary and benefits, including total compensation improvements to achieve parity with the Union's cohort and realignment of salary schedules; Compensation for extra workload beyond contract; includes Appendix B-6. Increase to fringe to reflect increases in insurance costs and all other issues related to faculty compensation and benefits.

Article 5: (Work Hours, Work Year and Workload) Consistency and fair workload and course loading; Release time; incorporate required terms of AB1690 and all other legislation to load and bump PT faculty by seniority

Contract Maintenance Required for Consistency with the California Education Code.

Article 6: Although not a re-opener, the Union suggests that the parties also use these negotiations as an opportunity to revise Article 6 to comport with recent changes to California parental leave and sick leave laws for faculty set forth in AB 2393. This bill will require certain changes to the parties' CBA to ensure its consistency with the new-section 87780.1 of the 2017 California Education Code.

https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201520160AB2393