



SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT

Build Your Future

SAN LUIS OBISPO COMMUNITY COLLEGE DISTRICT

TENTATIVE AGREEMENT

May 16, 2023

Pending CCFT Ratification and Board of Trustees Approval

The San Luis Obispo County Community College District and the Cuesta College Federation of Teachers have completed negotiations of Appendix B-10, for the 2023-2024 and 2024-2025 academic years. This article will be amended as follows:

Appendix B-10, C, 1-2

Salary column changes will be awarded according to the following provisions.

Graduate courses completed at accredited colleges or universities, including those in education or educational leadership:

- send official transcript(s) or official documentation directly to Human Resources from the granting institution

Undergraduate courses, credits from non-accredited institutions, and non-academic (work) experience:

- request approval from the appropriate vice president prior to course or work experience completion. Requesting and receiving approval prior to the start date is highly recommended.
- Upon approval, supply official transcript(s) or official documentation sent directly to Human Resources from the granting institution

Submissions received by May 31 will be effective July 1 (regular and temporary faculty) and those received by December 31 will qualify for January payroll (temporary faculty only).



SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT

Build Your Future

CUESTA COLLEGE

REQUEST FOR APPROVAL OF ADDITIONAL COURSE WORK OR WORK EXPERIENCE FORM

Step Advancement and Column Changes

Per Collective Bargaining Agreement Appendix B-6, Section C, step advancement for regular faculty shall be implemented at the beginning of each fiscal year. Step advancement for temporary faculty shall be based upon the completion of a minimum of four semesters and/or summer sessions of teaching/service experience and a minimum of 15 semester units of teaching (or equivalent for service faculty) with the District and shall become effective the next semester or summer session.

Salary column changes will be awarded according to the following provisions:

Use this form to request approval of undergraduate course work for which the faculty member intends to request unit credit for advancement on the salary schedule.

1. Graduate courses completed at accredited colleges or universities, including those in education or educational leadership:
 - send official transcript(s) or official documentation directly to Human Resources from the granting institution
2. Undergraduate courses and non-academic (work) experience:
 - request approval from the area Director/Dean and area Assistant Superintendent/Vice President prior to course or work experience completion. Requests not submitted prior to course or work experience completion may be denied.
 - include program/course description outlining required courses for completion
 - along with request for approval include, a justification with the following information:
 - How the course work or work experience is related to the faculty member's current position;
 - How the course work or work experience may benefit students, the department/division, and or/the college as a whole.



SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT

Build Your Future

3. Upon approval, supply official transcript(s) or official documentation sent directly to Human Resources from the granting institution.

Submissions received by May 31 will be effective July 1 (regular and temporary faculty) and those received by December 31 will qualify for January payroll (temporary faculty only).



SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT

Build Your Future



REQUEST FOR APPROVAL OF ADDITIONAL COURSEWORK OR WORK EXPERIENCE

Pursuant to Appendix B-6, Section C of the CCFT Collective Bargaining Agreement, faculty seeking column advancement for undergraduate coursework, coursework at non-accredited institutions, and non-academic (work) experience will request approval from the area Dean (or director) and area Assistant Superintendent/Vice President. Requests not submitted prior to course or work experience completion may be denied.

Upon completion, request official transcript(s) or official documentation to be sent from the granting institution or employer directly to Human Resources.

Submissions received by May 31 will be effective July 1 (regular and temporary faculty) and those received by December 31 will qualify for January payroll (temporary faculty only).

Name: _____ Division: _____

Banner ID number: _____

List the courses for which you want approval and attach a copy of the course description from the institution's catalog:

I am requesting approval for the following undergraduate or non-accredited coursework:

Institution name	Course title and number	units	Quarter or semester	Start and end date of term

I am requesting approval for the following employment experience:

Employer name: _____ job title: _____

Start date: _____ End date: _____ hours worked per week: _____

How is the coursework or work experience related to your current assignment?

How will the coursework or work experience benefit students, the department/division, and/or the college as a whole?



SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT


Build Your Future

Employee signature and date: _____

Dean (or director) signature and date: _____

Assist. Superintendent/Vice President signature and date:

ACCEPTED AND AGREED TO:


Heather Tucker (May 19, 2023 12:02 PDT)

May 19, 2023

Heather Tucker
Chief Negotiator
CUESTA COLLEGE FEDERATION OF TEACHERS, AFT Local 4909

Date

Melissa Richerson

May 19, 2023

Melissa Richerson
Vice President Human Resources & Labor Relations
SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT

Date